



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

JIM McDONNELL, SHERIFF

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —



September 22, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL FOR INCIDENTAL EXPENSE IN EXCESS OF \$5,000
FOR THE CITY MANAGERS' EDUCATION SEMINAR
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The annual Los Angeles County (County) Sheriff's Department (Department) City Managers' Educational Seminar (Seminar) will be held on February 25 and February 26, 2016, at the Hyatt Regency Valencia Hotel in the City of Santa Clarita. The Seminar will be attended by contract city managers, public safety directors, and Department executive staff. The purpose of the Seminar is to discuss a wide variety of law enforcement issues and strategies that affect the delivery of Department law enforcement services to the contract cities. The Department works collaboratively with its contract cities in hosting this event.

IT IS RECOMMENDED THAT THE BOARD:

Authorize the Mayor of the Board to approve this expenditure.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approximately 150 attendees will participate in the Seminar. The Seminar is funded by all 42 contract cities through the Law Enforcement Contractual Costs (LECC) model. The Department seeks approval for the payment of expenses related to this event not to exceed the amount of \$60,000. Board approval is required for incidental expenditures in excess of \$5,000 (L.A.C.C.5.40.097).

Implementation of Strategic Plan Goals

This request supports the County's Strategic Plan, Goal 1, Operational Effectiveness/Fiscal Sustainability; and Goal 3, Integrated Services Delivery, by maximizing opportunities to measurably

improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

FISCAL IMPACT/FINANCING

There is no cost to the County for this event. The anticipated cost for the 2016 Seminar is approximately \$60,000. A deposit on the event is due in November 2015. The cost of the Seminar is recovered in the rates the contract cities pay for their law enforcement services and budgeted to the Sheriff's Department's Contract Law Enforcement Bureau, as identified in the LECC.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Seminar will be the 28th annual event.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this request will allow the Department to facilitate this event for the contract cities. No other County departments are impacted by this request.

CONCLUSION

Upon Board approval, please return a certified copy of the adopted Board letter to the Department's Administrative and Training Division.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim McDonnell". The signature is stylized with a large, looping "J" and "M".

JIM McDONNELL

Sheriff

JM:RTM:jl